

**Dickinson County Board of Supervisors
February 18, 2025**

9:00 A.M. Present are Supervisors Kim Wermersen, Stephen Dullard, Levi Markwardt, Steve Clark vice-chairperson, and Chairperson Bill Leupold.

The pledge of allegiance to the flag was recited by those present.

Chairman Leupold opened the Public Hearing on the proposed Amendment to Ordinance 102, Article #10, Section 5 Bulk Regulations. Zoning Administrator Megan Kardell present with an overview of the amendment to the Ordinance. The recommendation amends Section 5-Bulk Regulations by adding Letter J, enforcing that all new homes are required to have a Foundational as Built Site Plan that is completed either by a licensed engineer or a land surveyor. The amendment already applies to R-3, this is to provide the same consistency with the R-4 class. Chairman Leupold asked for public comment. There being no further comments from the board or audience, Leupold closed the public hearing. Moved by Wermersen, seconded by Clark, to approve the recommendation of the Planning and Zoning Commission to amend Ordinance 102, Article #10, Section 5, Bulk Regulations, by adding Letter J. Roll call vote: Wermersen-aye, Clark-aye, Dullard-aye, Markwardt-aye, and Leupold-aye.

Moved by Wermersen, seconded by Clark to waive the second and third readings/hearings of amendment to Ordinance 102, Article #10, Section 5-Bulk Regulations. Roll call vote: Wermersen-aye, Clark-aye, Dullard-aye, Markwardt-aye, and Leupold-aye.

Trails Director Erin Reed present for approval of a trail's resolution. The Trails Board is applying for a Region 3 TAP Grant for a 1.7 mile segment in Lake Park. Moved by Wermersen, seconded by Markwardt to approve and adopt Resolution 2025-5: **Resolution by the Dickinson County Board of Supervisors-Whereas**, Dickinson County has been a strong supporter of the development of the Dickinson County Recreational Trails System, and we recognize that recreational trails are beneficial to our residents; **Whereas**, the Dickinson County Trails Board is proposing a recreational trail segment known as Tatanka Ska Trace – Phase IV(e) that connects the rail trail to neighborhoods along West Bay Road and Country Club Drive; **Whereas**, the proposed trail will begin at the junction of Tatanka Ska Trace and 110th Avenue then travel south and east a distance of 1.7 miles, and through existing trails, connect to the entire Great Lakes Trail system; **Now therefore, let it be resolved** that the Dickinson County Board of Supervisors supports the Dickinson County Trails Board in their application for all grants to which they qualify to fund the construction of this trail and Dickinson County will provide the local match funds through the Dickinson County Trails Board development fund. Let it also be known that Dickinson County will be responsible for the maintenance funding of the trail, as administered by the Dickinson County Trails Board, and as determined necessary and appropriate by the Dickinson County Board of Supervisors, for not less than twenty (20) years from the date of completion of the trail. **Passed, approved and adopted** by the Dickinson County Board of Supervisors, Dickinson County, Iowa this 18th day of February 2025. Roll call Vote: Wermersen-aye, Markwardt-aye, Clark-aye, Dullard-aye, and Leupold-aye.

Moved by Wermersen, seconded by Dullard, to approve the Class B Liquor License Application for Vick's Corner. Roll call vote: Wermersen-aye, Dullard-aye, Markwardt-aye, Clark-aye, and Leupold-aye.

Moved by Markwardt, seconded by Dullard, to approve the February 11, 2025 board meeting minutes as amended. Roll call vote: Markwardt-aye, Dullard-aye, Wermersen-aye, Clark-aye, and Leupold-aye.

Moved by Wermersen, seconded by Markwardt, to approve the drainage claim to ISG Group in the amount of \$510.00 for engineering work done in Drainage District #44. Roll call vote: Wermersen-aye, Markwardt-aye, Dullard-aye, Clark-aye, and Leupold-aye.

County Treasurer Kris Rowley present for board approval of appointment of Kendra Clayton as Driver's License Deputy. It was moved by Dullard, seconded by Markwardt, to approve **RESOLUTION 2025-6 APPOINTMENT OF DEPUTIES AND/OR ASSISTANTS- WHEREAS**, Section 331.903 of the Code of Iowa authorizes and directs the appointment, with approval of the Board of Supervisors, for one or more deputies, assistants, or clerks for the Office of the Dickinson County Treasurer. **AND; WHEREAS**, the Board finds good cause for the appointment; **AND; BE IT RESOLVED**, that Kendra Clayton be and is hereby appointed as Driver's License Deputy to the Dickinson County Treasurer, subject to taking the Oath of Office. Dated this 18th day of January 2025. Roll call vote: Dullard-aye, Markwardt-aye, Wermersen-aye, Clark-aye, and Leupold-aye.

Moved by Markwardt, seconded by Dullard to require an annual review/signing of the County Conflict of Interest Policy. Recently at New Officer's School presented at ISAC, it was suggested that best practices and for transparency and liability issues would be for an annual review by all employees. County Attorney Goodlow reminded the board that this is a policy decision and that the county is complying above and beyond what that statute reads. Chairman Leupold then opened it up for comments from the public. After further discussion, roll call vote was held on the motion "on the table": Markwardt-aye, Dullard-aye, Wermersen-nay, Clark-aye, and Leupold-aye.

Supervisor Markwardt presented a Transparency and Accountability Resolution Template to the board for consideration. In its entirety, it reads as follows: *Whereas, the Dickinson County Board of Supervisors (BOS) supports transparency and accountability of appointed board members, government employees, and elected officials (Ch. 21 and 22 of Iowa Code). Be it resolved, the Dickinson County BOS outlines its focus on transparency and accountability which will be live 30 days after the passage of the resolution. Section 1: All open meetings for the Dickinson County BOS, Board of Planning and Zoning, Board of Adjustment, Board of Health, and any other Board deemed necessary. Store recorded meetings on each Board's website (and/or Dickinson County Govt page) for citizen access. Recorded meetings will be saved in accordance with the county records policy for meeting and agenda notes. Section 2: Citizens will be able to provide input, ask questions, and voice concerns to a designated key contact person from each Board's website (and/or Dickinson County Govt page). Designated contact will then forward the citizen's remarks to the appropriate Department Head with a CC to the BOS and County Attorney. The Department Head will then be responsible for the written follow-up and will CC the BOS and Attorney"* After comment from the board and audience, it was moved by Dullard to approve the language in the proposed resolution and to add retention of video recordings to be permanent, Markwardt seconded. Further discussion then ensued regarding the fact that the county website already has the ability for the public to contact those working at the county and that Section 2 could be stricken from the resolution. Further discussion on the length of time the video recordings should be available and what "boards" should be included in this original resolution passage. Some board members voiced that boards such as the Board of Health really is not under county jurisdictions so that may need to be taken up with the hospital directly. Dullard then amended his original motion by striking Section 2, removing Board of Planning and Zoning, Board of Adjustment, Board of health, and any other Board deemed necessary (from Section 1), and by applying that the video recordings would be a permanent record going forward, Markwardt seconded. Roll call vote: Dullard-aye, Markwardt-aye, Wermersen-aye, Clark-aye, and Leupold-aye.

County Engineer Jeff Rose present with a weekly update regarding the Lower Gar FEMA Process. They are still awaiting a response from Milford before they can proceed on. Rose was directed to get in touch with the City of Milford for a status update.

Moved by Wermersen, seconded by Markwardt, to approve the installation of a 40 MPH speed limit sign for southbound traffic on 120th Avenue, approximately 1025 feet south of West Bay Road (1880 feet north of Highway 9) as requested by the Lake Park Police Department. The northbound traffic lane from Highway 9 is currently set at 40 MPH. Roll call vote: Wermersen-aye, Markwardt-aye, Clark-aye, Dullard-aye, and Leupold-aye.

Moved by Wermersen, seconded by Clark, to approve the removal of 40 MPH speed limit signs for northbound and southbound traffic on 180th Avenue from A34 to A43, at the request of a landowner that has

submitted signed petitions for removal of these signs to the county engineer. Roll call vote: Wermersen-aye, Clark-aye, Dullard-aye, Markwardt-aye, and Leupold-aye.

Moved by Wermersen, seconded by Clark, approval the request for repairs in Drainage District #15 and to have the county engineer /engineer's staff to the preliminary investigation. Roll call vote: Wermersen-aye, Clark-aye, Dullard-aye, Markwardt-aye, and Leupold-aye.

The Board gave their board, and committee reports and continued into general discussion. There being no further items presented to the board, moved by Clark, seconded by Dullard, to adjourn. All voted aye. The meeting adjourned to the call of the Chairperson at 10:51 a.m.

William Leupold, Chairperson

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