

**Dickinson County Board of Supervisors
June 27, 2023**

9:00 A.M. Present are Supervisors Kim Wermersen, Steve Clark, Jeff Thee, Tim Fairchild Vice-Chairperson, and Chairperson Bill Leupold-telephonically.

The pledge of allegiance to the flag was recited by those present.

Time for the 9:00 a.m. Public Hearing. Chairperson Leupold opened the Sherwood Forest Park Project Public Hearing. Lee Sorenson, Conservation Executive Director, present. Sorenson explained to the board the time frame of the bidding process and plans for the project. Leupold closed the public hearing.

Moved by Wermersen, seconded by Clark, to approve Resolution 2023-14 Approving and Accepting the award of funding through the destination Iowa Outdoor Recreation Grant Program for the Sherwood Forest Park Project. Roll call vote: Wermersen-aye, Clark-aye, Thee-aye, Fairchild-aye, and Leupold-aye.

**RESOLUTION 2023-14 APPROVING AND ACCEPTING AWARD OF
FUNDING THROUGH THE DESTINATION IOWA OUTDOOR
RECREATION GRANT PROGRAM FOR THE SHERWOOD FOREST
PARK PROJECT**

WHEREAS, the Dickinson County Conservation Board has previously planned and approved the construction of certain conservation and recreation park improvements and facilities under the Board's management authority on conservation land owned by Dickinson County, known as the Sherwood Forest Park Project; and

WHEREAS, the Project is being planned, constructed, and financed primarily by the Dickinson County Conservation Foundation funds; and

WHEREAS, the State of Iowa Economic Development Authority (IEDA) offers a grant program for qualifying public projects to receive funds provided by the United States Department of Treasury Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, the Dickinson County Conservation Board and the Dickinson County Conservation Foundation submitted a joint application for the grant to contribute towards the cost of construction of the Sherwood Forest Park Project; and

WHEREAS, on March 1, 2023, the IEDA awarded \$3,500,000 in grant funds to the Dickinson County Conservation Foundation and Dickinson County for the project; and

WHEREAS, the Dickinson County Conservation Board recommends approval and acceptance of the award; and

WHEREAS, the Board finds acceptance of the funds and construction of the Project will promote and preserve the health and general welfare of the people of Dickinson County, encourage the orderly development and conservation of natural resources, and cultivate good citizenship by providing additional public recreation programs.

NOW, THEREFORE, BE IT RESOLVED BY THE DICKINSON COUNTY BOARD OF SUPERVISORS:

Section 1. That the IEDA Destination Iowa Outdoor Recreation Program grant in the amount of \$3,500,000 is accepted and approved on behalf of Dickinson County.

Section 2. That the Dickinson County Conservation Board Director is hereby authorized to sign and administer the grant agreement on behalf of the County.

Section 3. That the Dickinson County Conservation Board Director is authorized to take any other necessary action to effectuate the acceptance and administration of the grant funds as set forth in this resolution.

PASSED AND APPROVED this 27th day of June, 2023.

Moved by Wermersen, seconded by Clark, to approve resolution 2023-17 Adopting Plans, specifications, form of contract and estimate of cost for the Sherwood Forest park Project. Roll call vote: Wermersen-aye, Clark-aye, Thee-aye, Fairchild-aye, and Leupold-aye.

Board Member Wermersen introduced the following Resolution entitled

RESOLUTION 2023-17

ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE SHERWOOD FOREST PARK PROJECT" and moved that the same be adopted. Board Member Clark seconded the motion to adopt. The roll was called, and the vote was:

Ayes: 5 Nays: 0

Whereupon, the Chair person declared the following Resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE SHERWOOD FOREST PARK PROJECT

WHEREAS, on the 27th day of June, 2023, plans, specifications, form of contract and estimate of cost were filed with the Auditor for the construction of the Sherwood Forest Park Project;

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law; and

WHEREAS, the Board has approved the necessary funding agreements associated with completion of the proposed Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DICKINSON COUNTY, STATE OF IOWA:

Section 4. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the Project, as described in the preamble of this Resolution.

PASSED AND APPROVED this 27th day of June, 2023.

Moved by Wermersen, seconded by Fairchild, to approve the construction bid from Steffes Construction of Milford, IA in the amount of \$11,344,895.93. Roll call vote: Wermersen-aye, Fairchild-aye, Clark-aye, Thee-aye, and Leupold-aye.

Moved by Wermersen, seconded by Thee, to approve resolution 2023-18 Consenting to award construction contract for the Sherwood Forest Park Project. Roll call vote: Wermersen-aye, Thee-aye, Clark-aye, Fairchild-aye, and Leupold-aye.

Board Member Wermersen introduced the following Resolution entitled:

"RESOLUTION 2023-18 CONSENTING TO AWARD OF CONSTRUCTION CONTRACT FOR THE SHERWOOD FOREST PARK PROJECT", and moved:

- X that the Resolution be adopted.
- ADJOURN to permit the Architect to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at _____ .M. on _____, 2023, at this place.

Board Member Thee seconded the motion to adopt. The roll was called, and the vote was:

AYES: 5

NAYS: 0

Whereupon, the Chair person declared the following Resolution duly adopted:

RESOLUTION 2023-18 CONSENTING TO AWARD OF CONSTRUCTION CONTRACT FOR THE SHERWOOD FOREST PARK PROJECT

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DICKINSON COUNTY, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Sherwood Forest Park Project, described in the plans and specifications heretofore adopted by this Board on June 27, 2023, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor:	Steffes Construction	Milford, IA
	_____	of _____
Amount of bid:	\$11,344,895.93	

Portion of project:	All construction work	

Section 2. That the Auditor is hereby directed to notify the Dickinson County Conservation Board and the Dickinson County Conservation Foundation that Dickinson County consents to the contract with the contractor for the construction of the public improvements, such contract not to be binding on the County until approved by this Board.

PASSED AND APPROVED this 27th day of June, 2023.

Moved by Wermersen, seconded by Clark, to approve the Sherwood Forest Park 28E agreement. Roll call vote: Wermersen-aye, Clark-aye, Thee-aye, Fairchild-aye, and Leupold-aye.

Moved by Thee, seconded by Fairchild, to approve pay application #7 to Spring Lake Construction for the Francis Sites Wetland Project in the amount of \$71,428.61. Roll call vote: Thee-aye, Fairchild-aye, Wermersen-aye, Clark-aye, and Leupold-aye.

Moved by Fairchild, seconded by Wermersen, to approve the FY '24 bi-weekly salaries and hourly wages effective 07-01-2023. Roll call vote: Fairchild-aye, Wermersen-aye, Clark-aye, Thee-aye, and Leupold-aye.

The Board reviewed the payroll changes by the departments for bi-weekly salaries and hourly wages beginning on July 1, 2023. Outside of individual merit increases requested, the Board has set 4.20% for all county employees and a 1.9% stipend to paid at fiscal yearend 24 as the FY'24 increase. Moved by Fairchild, seconded by Wermersen, to approve and set the following bi-weekly salaries and hourly wages for Dickinson County Employees for FY'24, beginning July 1, 2023 and ending June 30, 2024. All voted aye.

Attorney: Assistant-Kevin Maughan-\$4,608.80/bi-weekly, Kris Andera-\$2,340.10/bi-weekly, Brandy Benson-\$2,248.60/bi-weekly, Vanessa Potter-\$2,448.80/bi-weekly Regina Van Lenning-\$1,803.50/bi-weekly; Auditor: Deputy-Tammi Ficken-\$2,725.70/bi-weekly, Jordan Moyer-\$21.53/hr, Kristin Wetzeler-\$24.01/hr; Conservation: Director: Lee Sorenson-\$3,632.00/bi-weekly, Tanner Bouchard-\$1,926.90/bi-weekly, Danika Cox-\$2,088.00/bi-weekly, Brian Cuperus-\$2,180.70/bi-weekly, Tim Frostestad-\$1,723.30/bi-weekly, Clay Pavelko-\$1,827.40/bi-weekly, Brittney Snell-\$1,846.70/bi-weekly, Charles Vigdal-\$2,033.90/bi-weekly, Albert Bartley-\$16.00/hr, Ryan Dreeszen-\$16.00/hr, Ben Frostestad-\$16.50/hr, Amy Heibult-\$18.76/hr, Sara Hoerichs-\$15.00/hr, Sue Hyde-\$16.65/hr, Jack (John) Jones-\$15.00/hr, Mary Thunhorst-\$15.00/hr; Data Processing/GIS: Alissa Holtz-\$4,144.30/bi-weekly, Evan Prunty-\$2,521.10/bi-weekly, Amy Schmeling-\$2,498.40/bi-weekly; Recorder: Deputy-Lori Eggers-\$2,557.70/bi-weekly, Deputy-Gina Eygabroad-\$2,463.00/bi-weekly, Megan Lawler-\$21.36/hr; Secondary Roads: Engineer-Cole Budach-\$5,300.00/bi-weekly, David Boicourt-\$29.79/hr, Jason Dalen-\$28.75/hr, Michelle Dodds-\$30.36/hr, Benjamin Ehlers-\$31.33/hr, Ryan Gembler-\$28.75/hr, Shon Gembler-\$30.70/hr, Michael Grems-\$33.45/hr, Brian Harmening-\$28.75/hr, Ronald Holle-\$28.75/hr, Austin Jennings-\$17.71/hr, Justin Jones-\$28.75/hr, Doug Kness-\$25.01/hr, Cole Knudson-\$34.77/hr, Joshua Kujanson-\$25.01/hr, Bill Lehner-\$28.75/hr, Sawyer Marco-\$28.75/hr, Mason Mart-\$27.98/hr, Chad Matthiesen-\$28.75/hr, John Miller-\$44.75/hr, Benjamin Radcliffe-\$28.75/hr, Michael Sexton-\$28.75/hr, Gary Thompson-\$31.33/hr, Lance Tunland-\$31.33/hr, Verlyn Vanderveen-\$31.33/hr, Todd Wee-\$36.45/hr, Randall Wittrock-\$28.75; Sheriff: Chief-Anton Petersen-\$3,532.60/bi-weekly, Lieutenant-Matthew Grimmus-\$3,428.70/bi-weekly, Jack Bartz-\$23.73/hr, Anthony Davis-\$22.73/hr, Jarrod Fischer-\$28.60/hr, Christina Frederick-\$22.76/hr, Mike Garland Jr-\$23.73/hr, Scott Gries-\$35.95/hr, Dylan Harms-\$21.28/hr, Laurie Harvego-\$23.73/hr, Joshua Johnson-\$35.95/hr, Kandace Kolpin-\$28.60/hr, Tracy Kuiper-\$35.95/hr, Pablo Leal-\$23.73/hr, Joshua Lee-\$25.25/hr, Joshua McClain-\$23.73/hr, Michael Moses-\$25.25/hr, Elijah Pernick-\$23.73/hr, Andy Preston-\$25.25/hr, Sarah Preston-\$25.25/hr, Joshua Roberts-\$35.95/hr, Eric Sorensen-\$23.73/hr, Shawn Syverson-\$35.95/hr, Christopher Utesch-\$25.25/hr, Andrew Van Schepen-\$25.25/hr, Megan Van Schepen-\$23.73/hr, Brandon Vodraska-\$35.95/hr, Gerald Wagener-\$23.73/hr, Lynn Westcott-\$25.25/hr, Cassie Whitacre-\$23.73hr; Trails Director: Erin Reed-\$3,108.90/bi-weekly; Treasurer: Deputy Emily Bossard-\$2,526.20/bi-weekly, Deputy Michelle Caskey-

\$2,526.20/bi-weekly, Deputy Christina Ostovic-\$2,526.20/bi-weekly, Kendra Clayton-\$19.84/hr, Crystal Gilmore-\$19.84/hr, Patricia Olthoff-\$20.31/hr, Keri Petersen-\$19.21/hr, Cheryl Wee-\$19.27/hr; Veterans Affairs: Director-Spring Jones-\$1,764.30/bi-weekly, Julie Bannor-\$17.00/hr Kay Miller-\$16.00/hr; Zoning/Sanitation/Silt/Environmental Health: Director: Megan Kardell-\$3,005.80/bi-weekly, Lee McKim-\$25.00/hr.

The Board reviewed the appropriations needed for the FY'24 Departmental Budgets and acted upon approved budgets. Moved by Clark, seconded by Thee, to approve 100% of the FY'24 certified and adopted budgets to the individual departments in the amounts as listed below, effective July 1, 2023 and to authorize the County Auditor to periodically transfer sums not to exceed the following; for FY'24 beginning July 1, 2023 and ending June 30, 2024. All voted aye.

	<u>Department</u>	<u>FY'24 Budgets</u>
01	Board of Supervisors	\$7,143,316
02	Auditor	\$546,380
03	Treasurer	\$751,540
04	County Attorney	\$814,922
05	Sheriff	\$5,750,630
07	Recorder	\$402,672
20	Engineer	\$11,152,530
21	Veteran Affairs	\$145,165
22	Conservation Board	\$2,087,104
23	Health Board	\$396,500
25	Human Services	\$24,000
27	Trails	\$3,352,094
28	Medical Examiner	\$33,000
31	District Court	\$90,000
33	County Library	\$89,700
34	Historical Society	\$34,500
36	Ambulance	\$3,600
39	Community Services	\$60,291
51	General Services	\$741,775
52	Data Processing	\$720,271
53	Physical Planning	\$273,774
60	Mental Health	\$225,975
99	Non-Departmental	\$947,953

FY'24 Transfer of Funds:

- 1) General Fund to Trails Maintenance Fund=\$180,000
- 2) Rural Basic Fund to Secondary Road Fund=\$3,639,259
- 3) General Fund to Trails Development Fund=\$150,000
- 4) General Fund to Building and Grounds Fund=\$100,000
- 5) General Fund to DC/SL Urban Renewal Fund=\$15,000
- 6) Francis Sites Wetland Fund to Environmental Maintenance Fund=\$10,000
- 7) Francis Sites Wetland Fund to General Fund=\$80,000
- 8) Environmental Maintenance Fund to Supplemental Environmental Fund=\$5,000

Moved by Fairchild, seconded by Clark, to approve the liquor license for the Dickinson County Trails Board. Roll call vote: Fairchild-aye, Clark-aye, Wermersen-aye, Thee-aye, and Leupold-aye.

Moved by Wermersen, seconded by Thee, to approve the June 13, 2023, minutes as presented. Roll call vote: Wermersen-aye, Thee-aye, Clark-aye, Fairchild-aye, and Leupold-aye.

Moved by Fairchild, seconded by Clark, to approve the Claims as listed on the June 27, 2023 Claims Register. Roll call vote: Fairchild-aye, Clark, Wermersen-aye, Thee-aye, and Leupold-aye.

Vendor Name	Total Payments
AIRGAS USA, LLC	75.16
ALISSA HOLTZ	262
ALLIANT ENERGY	285.33
AMAZON CAPITAL SERVICES	2438.13
ANDREW VAN SCHEPEN	15.38
ANN DITSWORTH	732.24
ANNA PRINGNITZ	500
ARNOLD MOTOR SUPPLY	684.66
AT&T MOBILITY	173.67
AUSTIN JENNINGS	194.87
BECK ENGINEERING INC.	21980
BECK EXCAVATING INC.	30915.85
BEN EHLERS	124.49
BLACKTOP SERVICE CO.	96239.16
CAROL PIERCE	51.75
CCP INDUSTRIES INC	246.77
CDW GOVERNMENT INC.	605.76
CENTURYLINK	202.27
CHAD BAKER	32.75
CORY JUERGENS CONSTR.LLC	5510.6
CRYSTEEL TRUCK EQUIP INC	183.21
CULLIGAN OF SPENCER	15.5
CUSTOM CREATIONS	304
DAVID BESCH	17.03
DICKINSON CO TREASURER	1521.36
DICKINSON CO.PUBLIC HEALTH	1180.03
DICKINSON COUNTY NEWS	1438.44
DOUG KNESS	141.22
ERIC SORENSEN	17.63
ERICA SCHULTES	26.2
EVAN PRUNTY	262
F8 CREATIVE	756.25
FORESTRY SUPPLIERS	10
FULLER & SONS BLACKTOP PAVING	6500
G.W. PETE HOWE SANITATION, INC	695
GALLS, LLC	384.75
GARY THOMPSON	132.02
GMS INDUSTRIAL SUPPLIES INC.	172.74
GOODWIN LAW OFFICE, PC	100
HARRIS-LAKE PARK COMMUNITY SCHOOLS	2550
HEAT TACTICAL TEAM	9760.85
HEWLETT-PACKARD COMPANY	5786.55
HOUSTON ENGINEERING, INC.	9702.5
HURLBURT TOOLS	65
HY-VEE ACCOUNTS RECEIVABLE	23.67
IA DEPT OF PUBLIC SAFETY	2088
IA LAKES ELECTRIC COOP	1415.05
IA LAW ENFORCEMENT ACADEMY	150
ICS JAIL SUPPLIES, INC	133.12
ICUBE	200

INLAND TRUCK PARTS & SERVICE	1246.6
INSPIRON LOGISTICS LLC	4975
IOWA ATTY GENERAL'S OFFICE	28
IOWA INFORMATION INC.	114.95
IOWA PRISON INDUSTRIES	189.86
IP PATHWAYS	1025.2
IPAC	4073.32
ISAC	515
ISACS	250
ISCTA	250
JACK'S OK TIRE SERVICE	3304.56
JAMES BLUM	55.02
JAMIE ENGEL	141.48
JASON DALEN	200
JIM KESSLER	17.29
JOHNSON COUNTY EM	354.74
JOSHUA KUJANSON	200
JOYCE BURGESSON	57.64
JUDY TABER	141.48
KIESLER POLICE SUPPLY	10976.62
KRISTI BUSSE	185.5
LAKE PARK AUTO PARTS	273.98
LAKE PARK AUTO REPAIR INC.	1981.41
LAKES NEWS SHOPPER	546.6
LAKES REGIONAL FAMILY MEDICINE	870
LAKES REGIONAL HEALTHCARE	1826.27
LISA ARROWOOD	13397.66
LYNN WESTCOTT	117.65
MARCO TECHNOLOGIES, LLC	10100.15
MATHESON TRI-GAS INC.	324.59
MEGAN KARDELL	124.45
MELVIN WERNIMONT	57.64
MICHAEL ALAN DUNN	1500
MONICA REHNSTROM	62.88
MUESKE ELECTRIC INC.	827.11
MURPHY REALTY & MANAGEMENT, INC	150
NIEMEIER SPINE & SPORTS CHIROPRACTIC, PLC	290
NUSS TRUCK & EQUIPMENT	497.36
OFFICE OF AUDITOR OF STATE	60197.06
POWERPLAN	2026.57
RDO EQUIPMENT COMPANY	5663.39
RETRIEVER LLC	1170
ROBERT HINN	53.06
RONALD BROCK	1271.27
RONALD HOLLE	200
ROONEY'S AUTO & TIRE CENTER	9102.43
RYNE PATERSON	106.11
SAWYER MARCO	183.57
SCHNEIDER GEOSPATIAL, LLC	18488
SCOTT GRIES	15
SECURE BENEFITS SYSTEMS	34029.74
SPENCER OFFICE SUPPLIES	662.3
SPIRIT LAKE, CITY OF	85.82
SPRING LAKE CONSTRUCTION, LLC	71428.61
STATE HYGIENIC LABORATORY	212
STATE MEDICAL EXAMINER	2029
SUNSET LAW ENFORCEMENT	7601.8
SUPERIOR TELEPHONE CO-OP	430.02

TERESA GARVEY	26.2
TERRY HEIDBRINK	4.59
TEXAS REFINERY CORP.	415.9
THE MASTER'S TOUCH, LLC	8725.54
TITAN MACHINERY	628
TONY WEBER	62.88
TRI-STATE LITHO LTD	338
TRITECH SOFTWARE SYSTEMS	101.77
TROY INDUSTRIES, INC	288.39
UNITED STATES TREASURY	360.6
US BANK	5303.71
VALLEY CONTRACTING INC.	1790
VANGUARD APPRAISALS INC	3600
VERIZON WIRELESS	541.32
VERLYN VANDERVEEN	92.88
WICKS CONSTRUCTION, INC	16483.52
WILLIAM LEHNER	76.98
ZIEGLER INC.	3176.43
TOTAL PAYMENTS	525225.43

Moved by Wermersen, seconded by Thee, to approve resolution 2023-21 for the temporary closure of the 1100 block of 230th Street. Roll call vote: Wermersen-aye, Thee-aye, Clark-aye, Fairchild-aye, and Leupold-aye.

RESOLUTION FOR TEMPORARY ROAD CLOSURE
Dickinson County
Resolution No. 2023-21

WHEREAS, a request from the County Engineer has been filed with the Dickinson County Board of Supervisors asking that action be taken to temporarily close a section of Dickinson County Secondary Road, described as follows:

A portion of 1100 block of 230th Street from Dickinson County Bridge L4014 to its intersection with 120th Avenue.

WHEREAS, No objections have been received, either in writing or by persons present.

NOW, THEREFORE BE IT RESOLVED by the Dickinson County Board of Supervisors that the subject section of road be ordered temporarily closed except for gaining lawful access to a person's property or residence in accordance with Iowa Code Chapter 306. The temporary closure shall stay in place gravel mining operations are determined to be completed by the County Engineer.

Moved by Wermersen, seconded by Clark, to approve the request for DD44, appointing an engineer to request to investigate and prepare a report for the improvement as described in the drainage petition. Roll call vote: Wermersen-aye, Clark-aye, Thee-aye, Fairchild-aye, and Leupold-aye.

Moved by Wermersen, seconded by Clark, to approve the request for DD19, appointing an engineer to request to investigate and prepare a report for the improvement as described in the drainage petition. Roll call vote: Wermersen-aye, Clark-aye, Thee-aye, Fairchild-aye, and Leupold-aye.

Moved by Wermersen, seconded by Fairchild, to approve the drainage levies and resolution 2023-20 Jt2 D&O drainage levy. Roll call vote: Wermersen-aye, Fairchild-aye, Clark-aye, Thee-aye, and Leupold-aye.

Resolution 2023-20
Assessment of Drainage District Joint 2

WHEREAS, the Board of Supervisors of Osceola County, Iowa and Dickinson County, Iowa in session on the 27th day of June, 2023, do determine that an assessment should be levied on all the tracts of land,

lots, railroad companies and public highways within the boundaries of Drainage District – Joint #2 in Osceola County and Dickinson County to procure funds with which to pay the cost anticipated for the general upkeep and maintenance of the aforementioned districts; and

WHEREAS, the Boards determined and find that the original assessment furnishes a fair and equitable basis for a proper apportionment of the costs and expenses of said assessment and the Boards concur that no good reason exists for a new or different assessment.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Osceola County, Iowa and Dickinson County, Iowa that the following percentage of original assessment be levied on each tract of land, lots, public roads and railroad companies in those districts and that the County Auditor of Osceola County and Dickinson County be directed and ordered to extend assessment of the following percentage of the original assessment and certify the same to the County Treasurer of each county, to be collected by the Treasurer in the manner as provided by law.

D.D. JT#2 -Claim for work done on 5-12-23– 3.637% - \$2235.00

Osceola County Share – \$1261.00
Dickinson County Share - \$974.00

Moved by Clark, seconded by Fairchild, to approve Center Grove Township Trustees Joe Loring and Norvin Johnson. Roll call vote: Clark-aye, Fairchild-aye, Wermersen-aye, Thee-aye, and Leupold-aye.

The Board gave their board and committee reports and continued into general discussion. There being no further items presented to the board, moved by Fairchild, seconded by Thee, to adjourn. All voted aye. The meeting adjourned to the call of the Chairperson at 10:08 a.m.

_____ William Leupold, Chairperson

_____ Lori Pedersen, Auditor