

**Dickinson County Board of Supervisors  
June 11, 2019**

9:00 A.M. Present are Supervisors Kim Wermersen, Steve Clark, Pam Jordan, Vice-Chairperson Tim Fairchild, and Chairperson Bill Leupold.

The pledge of allegiance to the flag was recited by those present.

Jamey Whitney with Upper Des Moines present to give their 6-month program review to the board.

LeAnn Reinsbach, Milford City Administrator, present to discuss their recycling with the board. Reinsbach requested the county move its recycling drop-off site for rural residents currently located at the city's public works facility, to a different location. No action was taken though as the supervisors want to discuss the matter some more.

Moved by Jordan, seconded by Clark, to approve the ISAC FY '20 HIPAA Service Agreement. Roll call vote: Jordan-aye, Clark-aye, Wermersen-aye, Fairchild-aye, and Leupold-aye.

Kris Rowley present to request the abatement of taxes on Building on Leased Land parcel 0311476705 in the amount of \$1,480. Moved by Jordan, seconded by Fairchild, to approve the abatement of taxes. Roll call vote: Jordan-aye, Fairchild-aye, Wermersen-aye, Clark-aye, and Leupold-aye.

Mike Flannegan with Shamrock Recycling present to discuss the County Recycling Contract. The county's contract with that firm runs out June 30<sup>th</sup>. No action on renewing the contract was taken as the supervisors indicated once again they want to send out a request for proposals. Flannegan did indicate he would be willing to grant the county a 30-day extension of the current contract while they do that.

Moved by Clark, seconded by Wermersen, to approve the May 28, 2019 minutes as presented. Roll call vote: Clark-aye, Wermersen-aye, Jordan-aye, Fairchild-aye, and Leupold-aye.

Moved by Wermersen, seconded by Jordan, to approve the following claims as listed on the June 11, 2019 Claims Register Listing. Roll call vote: Wermersen-aye, Jordan-aye, Clark-aye, Fairchild-aye, and Leupold-aye.

<b>Vendor Name</b>	<b>Total Payments</b>
ALEX OPONSKI	11.45
ALLIANT ENERGY	522.67
ANDY PRESTON	143.84
ARNOLD MOTOR	646.36
BECK ENGINEERING	4227.5
BECK EXCAVATING	9636.9
BLACK HILLS ENERGY	1791.06
BLACKTOP SERVICE	104335.53
BOB EILERS	10.44
BOYER TRUCKS SIOUX FALLS	271.32
C & B OPERATIONS	335.08
CALHOUN-BURNS & ASSC	6933.1
CAROL PIERCE	12.54
CARROLL CONSTRUCTION	287.5
CENTRAL BANK	32892.87
CENTURYLINK	239.9
COUNTRY INN & SUITES NORTHWOOD	1263.36
CRYTEEL TRUCK EQUIP	450
CULLIGAN OF SPENCER	11.9
CYPRESS COURT REPORTING	983.15
DALTON KIDD	8.72

DAVID L KOHLHAASE	386.86
DEBRA M MCKEEVER	120.75
DELMER LEE	81.75
DERNER'S OF MILFORD	900.18
DC SHERIFF	11.6
DC TREASURER	2579.25
DC TREASURER	18881.68
DC PUBLIC HEALTH	18262.48
DISCOVERY HOUSE	1000
DORIS WELLE	30.52
DUCKS UNLIMITED	12249.16
ERIC SORENSEN	14.42
EVERTEK	52.2
FERGUSON'S GARDEN CENTER	171.75
FICK'S ACE	13.98
FLEET PRIDE	41.9
FRANK DUNN	799
GOVCONNECTION	850.65
GREG TRITLE	1277.5
GREGORY L. BALOUN	38.5
HUMANE SOCIETY OF NW IA	3600
IA COUNTY RECORDERS ASSN	1730.2
IA DEPT OF PUBLIC SAFETY	2343
IA LAKES REGIONAL WATER	87.29
IA LAW ENFORCEMENT ACADEMY	800
IA PRISON INDUSTRIES	205.36
JACOBSON WESTERGARD ASSC	2343.1
JAMES KESSLER	15.66
JAYCOX IMPLEMENT	370.39
JED JENSEN	3.27
JEFF ASHLAND	91.56
JENNESS FAMILY FUNERAL HOME	2090
JENNINGS TOW & REPAIR	176.56
JOHNSTON AUTOSTORES	314.28
JON GUNDERSON	41.97
JORDAN MOYER	78.3
LAKE PARK AUTO PARTS	333.74
LAKE PARK MUN UTILITIES	379.56
LAKES MARKETING & PRINT	894.72
LAKES NEWS SHOPPER	79.2
LISA ARROWOOD	9952.19
MAIL SERVICES	722.8
MARCO	1292.4
MATHESON LINWELD	21.08
MEDIACOM	1137.36
MERLIN H. WUEBKER	11305
MILFORD COMMUNICATIONS	128.8
MILFORD MUN UTILITIES	13189.15
MUESKE ELECTRIC	2740
NANCY PFUND	11.45
NEID EQUIPMENT	3150
NEIL GUESS	4.91
O'REILLY AUTO PARTS	54.99
PITNEY BOWES GLOBAL FINANCIAL SERV	288.45
POWERPLAN	1685.49
PREMIER COMMUNICATIONS	706.09

RAGE	133.1
RANDALL WITTRUCK	168.32
ROGER VIGDAL	300
ROXIE REEKERS	146.61
SAFETY KLEEN SYSTEMS	144
SAM WEDEKING	220
SAM WEDEKING EXCAVATING	1485
SANDY LAW FIRM	231.6
SCHNEIDER CORPORATION	1020
SCHUCHERT-LENTZ FUNERAL	1500
SECURE BENEFITS SYSTEMS	5965.03
SHAW 'S OF OKOBOJI	97.9
SIRCHIE FINGERPRINT LABS	59.1
SPENCER AUTO PARTS	1000.06
SPENCER OFFICE SUPPLIES	683.45
SPIRIT LAKE MEDICAL CENTER	290
SPIRIT LAKE, CITY OF	741.03
TECHNIQUE DATA SYSTEMS	3570.58
TEN POINT CONSTRUCTION	107341.22
TERRIL TELEPHONE COOP	79.45
TERRIL, CITY OF	42
THOMSON REUTERS-WEST	672
TIFCO INDUSTRIES	837.39
TIM HEMPHILL	139.52
TONY WEBER	16.35
TRANS SOURCE	74.14
TRUE VALUE-MILFORD	167.73
US BANK	1159.23
US POSTMASTER	208
VANDERHAAG'S	375
VERIZON WIRELESS	167.46
WALMART COMMUNITY	17.96
WATCH GUARD VIDEO	248
WEX BANK	5152.41
ZIEGLER	1293.77
Total Payments	420895.05

Approval of the 28E Agreement- Sharing of Mental Health Advocate Costs was tabled to change the wording.

Moved by Clark, seconded by Fairchild, to approve the claim against Joint Drainage District #61 CDE- to Dickinson County News in the amount of \$13,727.84. Roll call vote: Clark-aye, Fairchild-aye, Wermersen-aye, Jordan-aye, and Leupold-aye.

Moved by Wermersen, seconded by Clark, to approve the claim against Joint Drainage District #61 CDE for postage to the Dickinson County Auditor in the amount of \$547.55. Roll call vote: Wermersen-aye, Clark-aye, Jordan-aye, Fairchild-aye, and Leupold-aye.

Moved by Jordan, seconded by Wermersen, to approve the claim against Joint Drainage District #61 CDE- Branch 61 to Jacobson- Westergard in the amount of \$579.90. Roll call vote: Jordan-aye, Wermersen-aye, Clark-aye, Fairchild-aye, and Leupold-aye.

Moved by Clark, seconded by Wermersen, to approve the claim against Jt Drainage District #3 to Jacobson- Westergard in the amount of \$5,881. Roll call vote: Clark-aye, Wermersen-aye, Jordan-aye, Fairchild-aye, and Leupold-aye.

Moved by Jordan, seconded by Clark, to approve the Fireworks Display Permit for Matt Higgins from June 28-July 31<sup>st</sup>. Roll call vote: Jordan-aye, Clark-aye, Wermersen-aye, Fairchild-aye, and Leupold-aye.

Moved by Jordan, seconded by Wermersen, to approve the FY '20 bi-weekly salaries and hourly wages effective July 1, 2019. Roll call vote: Jordan-aye, Wermersen-aye, Clark-aye, Fairchild-aye, and Leupold-aye. Attorney: Assistant-Lonnie Saunders-\$2,185.30/bi-weekly, Assistant-Amy Zenor-\$3,255.10/bi-weekly, Kris Andera-\$24.52/hr, Brandy Benson-\$1,946.60/bi-weekly, Cathy Hanson-\$1,948.00/bi-weekly, Vanessa Potter-\$1,990.80/bi-weekly; Auditor: Deputy-Tammi Ficken-\$2,303.90/bi-weekly, Jordan Moyer-\$17.04/hr, Kristin Wetzeler- \$17.54/hr; Community Services/MHPC: Director-Beth Will-\$2,555.80/bi-weekly, Susan Duhn-\$20.73/hr; Conservation: Director: Lee Sorenson-\$3,143.50/bi-weekly, Douglas Todey-\$1603.10/bi-weekly, Noelle Barber-\$12.00/hr, Brian Cuperus-\$1,843.20/bi-weekly, Duane Ficken-\$15.75/hr, Tim Frostestad-\$15.00/hr, Ashley Hansen-\$1,614.70/bi-weekly, Ben Heittriter-\$15.00/hr, Sue Hyde-\$14.75/hr, Jack (John) Jones-\$12.50/hr, Bryanna Kuhlman-\$1,760.20/bi-weekly, Daniel Morse-\$15.00/hr, Clay Pavelko-\$15.00/hr, Aric Ping-\$1,800.70/bi-weekly, Ed Purdy-\$12.50/hr, Kiley Roth-\$1,958.40/bi-weekly, Charles Vigdal-\$1,711.70/bi-weekly; Data Processing/GIS: Alissa Holtz-\$3,253.30/bi-weekly, Evan Prunty-\$1,857.60/bi-weekly, Amy Schmeling-\$1,973.50/bi-weekly; Recorder: Deputy-Lori Eggers-\$2,028.40/bi-weekly, Deputy-Janelle Treganza-\$2,028.40/bi-weekly, Gina Eygabroad-\$18.54/hr; Secondary Roads: Engineer-Daniel Eckert-\$4,323.40/bi-weekly, David Boicourt-\$21.28/hr, Cole Brumley-\$12.00/hr, Jason Dalen-\$24.48/hr, Michelle Dodds-\$24.07/hr, Benjamin Ehlers-\$26.69/hr, Ryan Gembler-\$20.09/hr, Shon Gembler-\$26.15/hr, Michael Grems-\$28.39/hr, Brian Harmening-\$21.28/hr, Ronald Holle-\$24.48/hr, Justin Jones-\$20.09/hr, Richard Larson-\$20.72/hr, Bill Lehner-\$24.48/hr, Sawyer Marco-\$21.75/hr, Chad Matthiesen-\$21.83/hr, Kenneth Mehan-\$26.69/hr, John Miller-\$38.11/hr-, Benjamin Radcliffe-\$24.48/hr, Michael Sexton-\$21.75/hr, Daniel Stahly-\$20.72/hr, Roland Taylor-\$20.72/hr, Gary Thompson-\$26.69/hr, Lance Tunland-\$26.69/hr, Verlyn Vanderveen-\$26.69/hr, Todd Wee-\$31.05/hr, Randall Wittrock-\$24.48/hr, Charles Zweibahmer-\$20.72/hr; Sheriff: Chief-Anton Petersen-\$2,887.30/bi-weekly, Lieutenant-Matthew Grimmus-\$2,802.40/bi-weekly, Brandon Adams-\$20.05/hr, Glen Albertoni-\$21.34/hr, Laurie Albertoni-\$20.05/hr, Anthony Davis-\$20.05/hr, Nichole Duncan-\$20.05/hr, Jarrod Fischer-\$24.18/hr, Mike Garland Jr-\$20.05/hr, Scott Greer-\$20.05/hr, Scott Gries-\$28.70/hr, Hilary Henningsen-\$28.70/hr, Joshua Johnson-\$30.39/hr, Cain Junkman-\$19.90/hr, Kandace Kolpin-\$24.18/hr, Robert Krause-\$20.05/hr, Tracy Kuiper-\$30.39/hr, Pablo Leal-\$20.05/hr, Joshua Lee-\$21.34/hr, Joshua McClain-\$20.05/hr, Sarah Mefferd-\$17.98/hr, Michael Moses-\$21.34/hr, Elizabeth Nielsen-\$20.05/hr, Andy Preston-\$20.63/hr, Joshua Roberts-\$30.39/hr, Eric Sorensen-\$20.05/hr, Shawn Syverson-\$28.70/hr, Christopher Utesch-\$19.23/hr, Andrew Van Schepen-\$21.34/hr, Megan Van Schepen-\$20.05/hr, Brandon Vodraska-\$30.39/hr, Gerald Wagenar-\$20.05/hr, Lynn Westcott-\$21.34/hr; Trails Director: Erin Reed-\$2,627.90/bi-weekly; Treasurer: Deputy Emily Bossard-\$2,135.20/bi-weekly, Deputy Michelle Caskey-\$2,153.20/bi-weekly, Deputy Christina Ostovic-\$2,135.20/bi-weekly, Patricia Andersen-\$16.61/hr, Kendra Clayton-\$14.18/hr, Terri Foss-\$15.65/hr, Patricia Olthoff-\$16.20/hr, Cheryl Wee-\$15.36/hr; Veterans Affairs: Director-Ann Miller-\$1,491.30/bi-weekly, Jenny Bengs-\$10.50/hr, Patricia Oleson-\$9.15/hr; Zoning/Sanitation/Silt/Environmental Health: Director: David Kohlhaase-\$2,714.80/bi-weekly, Megan Kardell-\$24.06/hr.

The Board reviewed the appropriations needed for the FY'20 Departmental Budgets, and acted upon such budgets. Moved by Wermersen, seconded by Clark, to approve 100% of the FY'20 certified and adopted budgets to the individual departments in the amounts as listed below, effective July 1, 2019.

	<u>Department</u>	<u>FY'20 Budgets</u>
01	Board of Supervisors	\$5,333,746
02	Auditor	\$426,756
03	Treasurer	\$598,804
04	County Attorney	\$698,253
05	Sheriff	\$2,092,360
07	Recorder	\$338,938
20	Engineer	\$7,297,040
21	Veteran Affairs	\$122,167
22	Conservation Board	\$1,723,605
23	Health Board	\$241,300
25	Human Services	\$29,000
26	Oak Haven	\$25,000
27	Trails	\$2,338,034
28	Medical Examiner	\$33,000
31	District Court	\$80,000
33	County Library	\$76,496
34	Historical Society	\$23,700
36	Ambulance	\$3,117
39	Community Services	\$69,667
51	General Services	\$483,036
52	Data Processing	\$587,326
53	Physical Planning	\$230,903
60	Mental Health	\$442,761
99	Non-Departmental	\$1,879,287

Moved by Wermersen, seconded by Clark, to authorize the County Auditor to periodically transfer sums from the General Basic and Rural Services Funds to the Secondary Road Fund during Fiscal Year 20. The total maximum transfer from General Basic Fund to Secondary Road Fund for Fiscal Year 20 beginning July 1, 2019, shall not exceed the sum of \$222,518, and the maximum transfer from Rural Services Fund to Secondary Road Fund shall not exceed the sum of \$2,753,846, effective July 1, 2019. The County Auditor is directed to update the books when operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of the transfers. Roll call vote: Wermersen-aye, Clark-aye, Jordan-aye, Fairchild-aye, and Leupold-aye.

FY'20 Transfer of Funds:

- 1) General Fund to Secondary Road Fund=\$222,518
- 2) Rural Basic Fund to Secondary Road Fund=\$2,753,846 (1/2 Dec '19, 1/2 May '20)
- 3) General Fund to Economic Development Fund=\$83,500
- 4) General Fund to Trails Maintenance Fund=\$180,000

Dan Eckert present. Moved by Fairchild, seconded by Clark, to make a recommendation to approve Lance Tunland as the new Milford Shop Foreman effective June 12, 2019. His salary shall increase to \$25.92/hour. Roll call vote: Fairchild-aye, Clark-aye, Wermersen-aye, Jordan-aye, and Leupold-aye.

Moved by Clark, seconded by Wermersen, to approve DD #1 repair work for Ron Eick in Section #7 of Milford Township. The repair cost should be less than \$500. Roll call vote: Clark-aye, Wermersen-aye, Jordan-aye, Fairchild-aye, and Leupold-aye,

Moved by Clark, seconded by Jordan, to approve DD #12 repair work for Ken Devore in Section #14 of Richland Township. The repair cost should be less than \$1,000. Roll call vote: Clark-aye, Jordan-aye, Wermersen-aye, Fairchild-aye, and Leupold-aye.

Moved by Fairchild, seconded by Wermersen, to approve DD #46 repair work for Dale Langel in Section #19 of Milford Township. The repair cost should be less than \$1,000. Roll call vote: Fairchild-aye, Wermersen-aye, Clark-aye, Jordan-aye, and Leupold-aye.

Moved by Clark, seconded by Wermersen, to approve DD #46 repair work for Mike Schmeling in Section #20 of Milford Township. The repair cost should be less than \$1,000. Roll call vote: Clark-aye, Wermersen-aye, Jordan-aye, Fairchild-aye, and Leupold-aye,

Moved by Clark, seconded by Jordan, to approve Joint DD #61 CDE repair work on a "tile blow out" for Ron Eick in Section #11 of Lloyd township. The repair cost should be less than \$1,000. Roll call vote: Clark-aye, Jordan-aye, Wermersen-aye, Fairchild-aye, and Leupold-aye.

Moved by Clark, seconded by Wermersen, to approve Joint DD #61 CDE repair work on a "surface drain washout" for Ron Eick in Section #11 of Richland Township. The repair cost could be \$2,500. Roll call vote: Clark-aye, Wermersen-aye, Jordan-aye, Fairchild-aye, and Leupold-aye.

The Board gave their board and committee reports and continued into general discussion. There being no further items presented to the board, it was moved by Clark, seconded by Wermersen, to adjourn. All voted aye. The meeting adjourned to the call of the Chairperson at 11:43 a.m.

\_\_\_\_\_ William Leupold, Chairperson

\_\_\_\_\_ Lori Pedersen, Auditor