

**Dickinson County Board of Supervisors
August 8, 2017**

9:00 A.M. Present are Supervisors Paul Johnson, Mardi Allen, Tim Fairchild, Vice-Chairperson Pam Jordan, and Chairperson William Leupold.

The Pledge of Allegiance was recited by those present.

Meeting called to order by Chairperson, William Leupold.

Kim Wilson, Chief Executive Officer of Northwest Iowa Care Connections MH/DS Region was present to give the board an overview of the Fiscal Year '18 Service and Budget Plan. She reported that Iowa State requirements are being met. She also presented projected budget for fiscal year '18

Jarrold Fischer Communications and Jail Administrator present. Moved by Allen, seconded by Jordan, to approve the full time employment of Joshua McClain as a jailer in the Sheriff Department. Joshua will start his employment on August 19, 2017, at an hourly rate of \$18.67. Roll call vote: Allan-aye, Jordan-aye, Fairchild-aye, Jordan-aye, and Leupold-aye.

Moved by Allen, seconded by Fairchild, to approve the July 25, 2017 Board Meeting Minutes as presented to the board. Roll call vote: Allen-aye, Fairchild-aye, Johnson-aye, Jordan-aye, and Leupold-aye.

Moved by Jordan, seconded by Fairchild, to approve the following claims as listed on the Claims Register Listing dated August 8, 2017. Roll call vote: Jordan-aye, Fairchild-aye, Johnson-aye, Allen-aye, and Leupold-aye.

CLAIMS LISTING: 8-8-17

ALLIANT ENERGY	707.35
ARNOLD MOTOR SUPPLY	298.56
ASHER MOTOR CO.INC.	37.90
AUREON TECHNOLOGIES	1380.00
BARCO MUNICIPAL PROD	314.75
BECK ENGINEERING INC.	5460.00
BLACK HILLS ENERGY	1088.05
BOMGAARS SUPPLY INC.	423.71
CAIN JUNKMAN	176.99
CALHOUN-BURNS & ASSC	1052.40
CATHY HANSON	24.08
CDW GOVERNMENT INC.	400.26
CENTURYLINK	731.79
CINTAS CORPORATION	177.64
COHRS CONSTR	115950.30
C. GOLDTRAP	138.38
COYOTE MOTOR CO.LLC	80.87
CULLIGAN OF SPENCER	23.80
DANIELSON TECH SUPPLY	801.00
DATASPEC INC.	399.00
DAVID L KOHLHAASE	256.80
DICK.CO.SECONDARY ROAD DEPT.	1619.39
DICKINSON CO SHERIFF	215.72
DICKINSON CO TREASURER	2077.48
DISCOVERY HOUSE INC.	3000.00
DUCKS UNLIMITED INC.	14903.67
ED VOS	1.07
ELDERBRIDGE AGENCY ON AGING	14281.00
ELECTRONICS SPECIALTIES INC.	555.20
EMMET CO SHERIFF'S DEPT.	29.50
FICK'S ACE HARDWARE	184.57
GALLS LLC	73.67

GJERDE COLLISION CENTER LLC	446.08
GMS INDUSTRIAL SUPPLIES INC.	166.63
GODBERSEN-SMITH CONST CO	59627.26
HANCOR INC.	1473.14
HCI IMAGING	1250.00
IA CO RECORDERS ASSOC-ILR	50.00
IA DEPT OF PUBLIC SAFETY	2094.00
IA LAKES REGIONAL WATER	48.66
IA NATURAL HERITAGE FND.	3785.92
IMWCA	4862.00
INDUSTRIAL TOOLS & MACHINERY	70.02
IP PATHWAYS	791.50
JAMES KESSLER	14.45
JERRY WAGENER	170.36
JILL BURGESSON-EISENBACHER	94.16
KAPCO INC.	12.77
KEITH HAGEDORN CONSTRUCTION	16886.25
L & C TIRE SERVICE INC.	43.73
LAKE PARK BODY SHOP	11.60
LAKE PARK MUN UTILITIES	196.23
LAKES NEWS SHOPPER	138.60
LAKES REGIONAL HEALTHCARE	35.00
LEGAL DIRECTORIES	59.75
MAIL FINANCE	1064.37
MAIL SERVICES	649.37
MARCO	1257.46
MATHESON TRI-GAS INC.	374.71
MEDIACOM	1048.43
MID IOWA SALES CO	372.01
MILFORD COMMUNICATION	127.28
MILFORD MUN UTILITIES	901.95
NEWMAN TRAFFIC SIGNS	58.71
NORTHWEST DISTRICT ISAA	200.00
NORTHWEST PROPERTIES	225.00
NOTEBOOM IMPLEMENT LLC	32.99
ONE OFFICE SOLUTION	97.39
POWERPLAN	1260.75
QLT LEASE SERVICES	7.26
REEKERS CLEANING SERVICE LLC	19123.43
ROBERT EILERS	9.63
RYAN SHAW	4074.00
SAFETY KLEEN SYSTEMS INC.	144.00
SANFORD	2135.00
SCHUCHERT-LENTZ FUNERAL HOME	1500.00
SHARE CORP	134.23
SHAW 'S OF OKOBOJI	203.50
SIOUX SALES COMPANY	44.75
SPIRIT LAKE PROTECTIVE ASSOC.	11800.00
SPIRIT LAKE, CITY OF	2896.46
STANLEY PROPANE & APPLIANCE	11264.00
STATE STEEL SUPPLY CO	82.80
STEPHANIE SOHN	82.93
TERRI CHRISTENSEN	2919.30
TIM FAIRCHILD	138.03
TNT BRUSH	293.00
TRANE	1485.83
TRI-STATE LITHO LTD	119.00
TYLER TECHNOLOGIES INC.	12051.00

US ARMOR CORP.	147.46
US BANK	1986.82
US CELLULAR	733.18
US POSTAL SERVICE	8000.00
VERIZON	228.17
VERIZON	100.00
WALMART COMMUNITY	197.15
WELLMARK BLUE CROSS/SHIELD	890.00
WESTERN IA TOURISM	500.00
ZIEGLER INC.	4023.75
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	354178.11
STAMPED WARRANTS ISSUED 8-8-17 :	
DICKINSON CO.SECONDARY ROAD	333.50

The board received correspondence from the Iowa Citizens for Community Improvement and Food & Water Watch Group regarding the groups filing of a formal rulemaking petition to the Department of Natural Resources (DNR), asking that the current Master Matrix be strengthened. The DNR does have the authority to strengthen the Matrix, outside of legislative action. Several concerned persons attending the meeting including State Senator, David Johnson. The group is asking for other counties to write a letter of support of the petition, and to forward the letter onto the DNR. Moved by Allen, seconded by Jordan, to send a letter of support of the rulemaking petition, after making changes in the wording, to Director Gipp of the DNR. Johnson also added that he would like a copy of the letter sent certified to Kim Reynolds, Governor of Iowa. Roll call vote: Allen-aye, Jordan-aye, Johnson-aye, Fairchild-aye, and Leupold-aye.

Moved by Allen, seconded by Johnson, to approve the letter of denial regarding the New Fashion Pork application; which hearing was held on July 11, 2017. Roll call vote: Allen-aye, Johnson-aye, Fairchild-aye, Jordan-aye, and Leupold-aye.

Moved by Jordan: seconded by Fairchild, to approve the following language changes to the personnel policy (4.4): Categories of employees: Former language read as: "New employees shall be considered to be on a probation for a period of six (6) calendar months. During this probationary period, the employee may be terminated for. The reason for such unsatisfactory performance shall be given to the employee in writing. The termination of a probationary employee shall not be grievable under the grievance procedure herein provided. New language reads: New employees shall be considered to be on probation for a period of six (6) calendar months. During this probationary period, the employee may be terminated for any reason. Roll call vote: Jordan-aye, Fairchild-aye, Johnson-aye, Allen-aye, Leupold-aye.

Moved by Allen, seconded by Jordan to approve no changes to the following language to the personnel policy (5.4): The language presently reads as follows: Up to five days in the event of the death of the employee's spouse, child, stepchild, mother, father sister, brother, grandchild, or grandparent, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law. One day (1) may be used in the event of the death of the employee's aunt, uncle, niece, nephew, or cousin. Roll call vote: Allen-aye, Jordan-aye, Johnson-aye, Fairchild-aye, and Leupold-aye.

Moved by Fairchild, seconded by Johnson, to approve no changes to the language concerning Overtime (5.10): Current policy reads: "Non-exempt employees will receive overtime pay at the rate of one and one half (1 ½) times the hourly rate for any hours in excess of 40 hours per week including hours of pay for vacation, holidays, and sick leave. New wording to read: "Non-exempt employees will receive overtime at the rate of one and one half (1 ½) times the hourly rate for hours worked in excess of 40 hours per week. Vacation, holidays, and sick leave do not factor into overtime pay."

FMLA Administrative Procedures 7.6(d): Current policy reads: "For the duration of FMLA leave, Dickinson County shall maintain group health coverage for the employees by continuing payment of premiums for single coverage, and/or any portion of dependent coverage which the County would ordinarily pay. Failure of the employee to make the employee contribution payment when due may result in employee losing coverage during the period of leave. If the employee has dependent coverage, the employee shall continue payment of their portion of dependent premiums while on FLMA Leave. New wording: For the duration of FMLA Leave, Dickinson County shall maintain group health coverage for the employees by continuing payment of premiums for single and family coverage, less

the amount currently paid by the employee. Failure of the employee to make the employee contribution payment when due may result in employee losing coverage during the period of leave.

Hospital, Major Medical, Dental, and Vision (11.9): Current policy reads: "All eligible employees shall be offered the opportunity to participate in the County's approved insurance program. The County will pay for the full cost of the employee's health and dental insurance, and a dollar amount per month as set by the Board of Supervisor's towards the cost of family coverage. The employee will pay the balance of the voluntary family coverage. New wording:" All eligible employees shall be offered the opportunity to participate in the County's approved insurance programs. The County will pay for the full cost of the employee's single dental insurance, and a dollar amount per month as set by the Board of Supervisors towards the cost of single and family health coverage and family dental coverage. The employee will pay the balance of the cost of the voluntary single and family health coverage, family dental, and the entire cost of voluntary vision.

Clark Reekers, building and grounds facilities director present. He reported that he had three bids submitted for one bathroom to be remodeled and one to be constructed at Hope Haven. It will also include a new hot water heater. The three bids submitted are:

Glenn Gjerde Construction, Spirit Lake IA	\$19,932.00
Wheatley Plumbing and Heating, Estherville IA	\$27,000.00
Midwest Cabinet Creations, Lake Park IA	\$34, 993.00

Moved by Johnson, seconded by Jordan to accept the low bid of Glenn Gjerde Construction of Spirit Lake in the sum of \$19, 932.00 for the construction of two bathrooms at the Hope Have facility. Roll call vote: Johnson-aye, Jordan-aye, Allen-aye, Jordan-aye and Leupold-aye.

Reekers also updated the Board on the work he has done at Oak Haven. He reported that he checks the property three to four times a week and maintains the grounds. He has made minor repairs to the septic system as the Nature Center also is on the same system. The air conditioner is kept running to keep the building dry. A new phone line is being installed to facilitate the fire alarm system function.

Reekers also reported back to the Board on the progress of the newly installed ice storage equipment. After several weeks of fine tuning, the new equipment, is running efficiently and helping with the cooling of the courthouse. Reekers is very optimistic that the County will see a cost savings in the electric bill within a year.

Reekers reported that Alliant Energy Audit outcome report spent a half day checking the lighting, plug-ins and etc. in each office. They gave suggestions that would be a cost savings in the usage of electricity. Reekers reported that he changes the florescent lighting with the LED lights whenever they need to be changed.

John Miller, Assistant County Engineer present. Moved by Fairchild, seconded by Allen, to approve a utility permit for Milford Municipal Utilities for placing 2672 feet of 12 inch DIP water main on the west side of 230th Avenue from approximately 980 feet north of 220th St to approximately 280 feet south of Woodlyn Drive. The purpose of the new water main is to connect two existing dead-ends and complete a loop. All work will be done in Milford Township, Section #6. Roll call vote: Johnson-aye, Allen-aye, Fairchild-aye, Jordan-aye, and Leupold-aye.

Moved by Allen, seconded by Fairchild, to go into closed session pursuant to Iowa Code Section 21.5(1) (j), to "discuss the purchase or particular real estate property". "All voted aye. Roll call of those present: Johnson, Allen, Fairchild,, Jordan, Leupold, and County Auditor Lori Pedersen. Closed session recorded. Moved by Jordan, seconded by Fairchild, to go into open session. All voted aye.

Moved by Allen , seconded by Jordan, to purchase real estate property located at 2105 130th St Spirit Lake IA., in the amount of \$70,000 on the contingency of checking with legal counsel. Roll call vote: Allen-aye, Jordan-aye, Johnson-aye, Fairchild-aye, and Leupold-aye.

The board gave their board and committee reports and non-actionable items were discussed.

There being no further items presented to the board this 8th day of August, 2017 it was moved by Fairchild, seconded by Jordan, to adjourn. All voted aye.

Meeting adjourned to the call of the Chairperson at 11:41 P.M.

William Leupold, Chairperson

