

**Dickinson County Board of Supervisors  
September 11, 2012**

9:30 A.M. Present are Supervisors Pam Jordan, William Leupold, Chairperson David Gottsche, Vice-Chairperson Mardi Allen, and Paul Johnson.

The pledge of allegiance to the flag was recited by those present.

Jack Reed, representing Iowa Negotiation Services, LLC., present with a proposal for Dickinson County for reviewing the employee handbook and policies in the offices such as cell phone use, internet use. The board will discuss the proposal again during the budgeting process for next year.

Attorney John Sandy present as a member of the committee appointed to do a search to fill the county attorney position due to the resignation of Jason Carlstrom. The recommendation from the committee is that the board appoint Jon Martin to fill the vacancy of County Attorney.

Moved by Johnson, seconded by Leupold to appoint Jon Martin as County Attorney to fill the vacancy until a successor is elected, with said appointment to be effective September 11, 2012 upon the taking of the oath of office. All voted aye.

After due consideration and discussion, Supervisor Leupold introduced the following resolution, related to the adoption of tax exempt bond compliance procedures, and moved its adoption, seconded by Supervisor Allen. The Chairperson put the question on the adopt of said resolution, and the roll being called, the following Supervisors voted:

AYES: Jordan, Leupold, Gottsche, Allen and Johnson

NAYS: None

Whereupon, the Chairperson declared the resolution duly adopted as hereinafter set out-

**RESOLUTION NO. 2012-8 Resolution adopting and approving Tax Compliance Procedures  
Relating to Tax-Exempt Bonds**

WHEREAS, pursuant to the laws of the State of Iowa and Section 103 of the Internal Revenue Code, Dickinson County, Iowa (the "County"), acting by and through the authority of its Board of Supervisors, has issued, and likely will issue in the future, tax exempt municipal bonds, notes or other obligations (the "tax Exempt Bonds"); and

WHEREAS, the County deems it necessary and desirable to adopt certain procedures and practices to be followed by the County in connection with the issuance of Tax Exempt Bonds; and

WHEREAS, proposed tax compliance procedures are attached hereto as Exhibit A (the "Compliance Procedures");

NOW, THEREFORE, be it resolved by the Board of Supervisors of Dickinson County, Iowa, as follows:

Section 1. The Compliance Procedures attached hereto as Exhibit A are hereby adopted and shall be dated as of the date hereof.

Section 2. The County Auditor is hereby authorized and directed to periodically update the Compliance Procedures in accordance with the Internal Revenue Code and supporting Internal Revenue Service Rulings and Regulations, with advice from bond counsel.

Section 3. All resolutions or parts of resolution in conflict herewith are hereby repealed to the extent of such conflict. Passed and approved this 11<sup>th</sup> day of September, 2012. All voted aye.

Moved by Jordan, seconded by Allen to approve the following claims at hand as listed on the claims register dated September 11, 2012. All voted aye.

CLAIMS LISTING 9-11-12

ACCURATE CONTROLS INC.	EXPENSE	6,282.00
AHLERS & COONEY P.C.	SERVICE	2,000.00
ALLIANT ENERGY	UTILITIES	336.74
ARNOLD MOTOR SUPPLY	PARTS	501.23
ATLAS STAMP & SEAL COMPANY	EXPENSE	23.50
BJORNSTAD LAW OFFICE	EXPENSE	60.00
BLACK HILLS ENERGY	SERVICE	1,719.56
BUENA VISTA CO SHERIFF	SERVICE	43.00
CALHOUN-BURNS & ASSC INC	BRIDGE INSPECTION	4,675.40
CAMPUS CLEANERS	SERVICE	48.75
CDW GOVERNMENT INC.	EXPENSE	1,228.10
CENTURYLINK	UTILITIES	183.24
CLARITUS INC.	SUPPLIES	149.82
COOPERATIVE ELEVATOR ASSOC.	EXPENSE	369.21
CORNELL ABSTRACT CO	EXPENSE	77.50
COYOTE MOTOR CO	EXPENSE	40.15
CRYSTEEL TRUCK EQUIP INC	PARTS	276.22
DAVES REPAIR INC	OUTSIDE SERVICE	273.77
DAVIS TYPEWRITER CO INC	EXPENSE	1,658.35
DCEMSA	EXPENSE	80.00
DICKINSON CO SHERIFF	EXPENSE	57.97
DICKINSON CO TREASURER	EXPENSE	2,427.71
DICKINSON RECYCLING FACILITY	EXPENSE	251.00
DISCOVERY HOUSE INC.	EXPENSE	1,300.00
DULTMEIER SALES	PARTS	465.06
ECHO PLUS INC	EXPENSE	7,443.27
EMMET CO SHERIFF'S DEPT.	SERVICE	10.00
EMMET CO TREASURER	QUARRIES	1,394.00
FRANK DUNN CO.	HIGH PERF. PATCH	1,398.00
G F LAND PARTNERSHIP	SERVICE	66.34
GALEN'S PRO-MOW LLC	OUTSIDE SERVICE	44.98
GALLS INC	EXPENSE	134.48
GMS INDUSTRIAL SUPPLIES INC.	PARTS	101.87
GRAHAM TIRE COMPANY	TIRES	153.96
H & H RECYCLING	EXPENSE	2,600.00
HECKENLIVELY, RICHARD	SAFETY REIMBURSEMENT	150.00
HEWLETT-PACKARD COMPANY	EXPENSE	8,715.08
HILLYARD/SIOUX FALLS	EXPENSE	279.81
HUMANE SOCIETY OF NW IA.	EXPENSE	200.00
IA LAKES ELECTRIC COOP	SERVICE	357.91
IMWCA	EXPENSE	6,442.00
INDUSTRIAL TOOLS & MACHINERY	TOOLS	745.95
IOWA CHAPTER OF APCO	EXPENSE	245.00
IOWA CHAPTER OF NENA	EXPENSE	275.00
ISAC	EXPENSE	130.00
JACK'S OK TIRE SERVICE	TIRES	576.78
JENNINGS TOW & REPAIR LLC	EXPENSE	448.92
JULIUS, ALISSA	EXPENSE	269.92
KAYE CLEVELAND	EXPENSE	53.00

KOHLHAASE, DAVID L	EXPENSE	309.69
L & C TIRE SERVICE INC.	SERVICE	1,621.77
LAKE PARK AUTO PARTS	PARTS	232.06
LAKE PARK AUTO REPAIR INC.	EXPENSE	46.25
LAKE PARK, CITY OF	ANNUAL RECYCLE DROP OFF AGREEMENT	1,200.00
LAKES NEWS SHOPPER	PUBLICATIONS	49.20
LAKES PRINT	EXPENSE	9.38
LARSEN, ELMER	EXPENSE	32.75
MAIL SERVICES LLC	EXPENSE	591.13
MARC	SEC RD MATERIAL	257.53
MARCO INC.	EXPENSE	513.47
MATT PARROTT & SONS CO	EXPENSE	1,188.00
MEDIACOM	SERVICE	450.00
MILFORD MUN UTILITIES	UTILITIES	1,523.33
MILFORD, CITY OF	ANNUAL RECYCLE DROP OFF AGREEMENT	2,304.00
MORALES, JAVIER	EXPENSE	200.00
MOTOR INN OF SPIRIT LAKE INC.	EXPENSE	53.87
OFFICE SYSTEMS CO.	EXPENSE	98.67
OH SHUCK'S INC.	EXPENSE	76.34
OKOBOJI MOTOR CO.	EXPENSE	200.09
OKOBOJI TOURISM COMMITTEE	EXPENSE	5,903.00
PIPER JAFFRAY & CO.	CONSULTING FEE	1,000.00
POWERPLAN	PARTS	997.42
RAMADA NORTHWEST	EXPENSE	100.80
REEKERS CLEANING SERVICE LLC	SERVICE	12,382.32
REIMAN, NANCY	EXPENSE	65.00
SANDY LAW FIRM	EXPENSE	146.10
SILL, DENNIS	EXPENSE	189.82
SPENCER HOSPITAL	EXPENSE	103.80
SPENCER OFFICE SUPPLIES	EXPENSE	83.19
SPIRIT LAKE, CITY OF	ANNUAL RECYCLE DROP OFF AGREEMENT	3,894.86
SUPERIOR, CITY OF	ANNUAL RECYCLE DROP OFF AGREEMENT	1,200.00
T&T MATS	EXPENSE	40.00
TERRIL TELEPHONE COOPERATIVE	UTILITIES	31.27
TERRIL, CITY OF	UTILITIES	1,257.60
TESSCO INC.	EXPENSE	58.76
TEXAS REFINERY CORP.	OIL	667.00
TRI-STATE PAVING CO.	LFM-599 A-43	17,615.20
TRUE VALUE-MILFORD	SUPPLIES	26.15
UMSCHEID, ROBERT	EXPENSE	11.10
US BANK	EXPENSE	3,277.80
US CELLULAR	CELL PHONES	487.58
VANDERHAAG'S INC	PARTS	889.85
VERIZON WIRELESS	EXPENSE	192.39
VERIZON WIRELESS	EXPENSE	40.01
VON EHWEGEN, DONALD E.	EXPENSE	29.98
WALMART COMMUNITY	EXPENSE	95.52
WEST PAYMENT CENTER	EXPENSE	1,201.71
WRIGHT EXPRESS FSC	FUEL	3,159.34
ZIEGLER INC.	PARTS	1,851.86

	GRAND TOTAL	124,721.51
FUND TOTALS RECAP		
0001 GENERAL BASIC FUND		56,933.90
0010 MH-DD SERVICES FUND		7,702.37
0011 RURAL BASIC FUND		10,206.03
0020 SECONDARY ROAD FUND		40,049.69
0024 RECORDERS RECORDS MANAGEMENT		73.47
4000 EMERGENCY MANAGEMENT		596.11
4010 E-911 SURCHARGES		9,159.94
GRAND TOTAL		124,721.51

County Auditor presented information concerning the extra duties being taken on due to the vacancy in the Recorder's office and compensation for those administrative duties. It is estimated that 20% of the work week is being devoted to administrative work for the recorders. Calculates to approximately \$4500 for the time from July 1, 2012 to November 13, 2012, which is when a new recorder is expected to take office following the election of November 6, 2012. Moved by Allen, seconded by Leupold to approve a one-time stipend in the amount of \$4500 to the County Auditor (Nancy Reiman), for duties being assumed due to the vacancy in the Recorder's office. This stipend for the time of July 1, 2012 until November 13, 2012 is to be paid with the next payroll in order to be reflected in the budget for the new recorder and is approximately 20% of the current recorder's salary. All voted aye.

Moved by Allen, seconded by Jordan to go into closed session per Iowa Chapter 21.5 (1a) to discuss an appeal to the General Relief director's decision. All voted aye. Closed session tape recorded. Moved by Allen, seconded by Leupold to go out of closed session. All voted aye.

Moved by Leupold, seconded by Allen to uphold the decision of the General Relief Director and deny assistance at this time. All voted aye.

Moved by Jordan, seconded by Johnson to approve the addendum to the case management services contract with Seasons Center for Medicaid eligible clients. All voted aye.

Moved by Jordan, seconded by Allen to approve the contract and bonds with Diamond Concrete and Construction, Inc. for the Trails/Wahpeton Hwy 86 Recreational Trail and Wetland Improvements Project. All voted aye.

County Engineer present. Moved by Leupold, seconded by Allen to approve the purchase of 107 acres of farm ground in Lakeville Township, Section 7. The farm will be purchased on contract for \$6000 per acre with a \$100,000 down payment on October 2, 2012 and the balance being paid as per the payment sheet. The purposed of the real estate purchase is for future gravel resources for the Dickinson county Secondary Road Department. All voted aye.

There being no further items for business presented before the Board, it was moved by Leupold, seconded by Johnson to adjourn. All voted aye.

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David Gottsche, Chairperson

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Nancy Reiman, Auditor