Dickinson County Board of Supervisors
September 13, 2016

9:30 A.M. A.M. Present are Supervisors Paul Johnson, Mardi Allen, Pam Jordan-telephonically, and Chairperson William Leupold. District #3 Chair, temporarily vacant.

Meeting called to order by Chairperson, William Leupold.

The Dickinson, Clay, and Emmet County Board of Supervisors met as trustees of Joint Drainage District #61 C,D, & E at 9:30 A.M. for the purpose of setting a bid letting date for the cleanout in the district and for the possible annexation of additional lands from Palo Alto County into the district.

The pledge of allegiance to the flag was recited by those present.

Leupold asked for a roll call of those present:

Dickinson: Supervisor's Paul Johnson, Mardi Allen, Pam Jordan (telephonically), William Leupold, Assistant County Attorney Lonnie Saunders, and Auditor Lori Pedersen.

Clay: Supervisor's Barry Anderson, Delmar Brockshus, Burlin Matthews, Joe Skow, County Attorney Barry Sackett, and Auditor Marjorie Pitts (all telephonically).

Emmet: Supervisor's Beverly Juhl, Alan Madden, John Pluth, Jeff Quastad, and Assistant Auditor's Colleen Anderson and Lisa Rosburg (all telephonically).

It was moved Clay County Supervisor Burlin Matthews, seconded by Emmet County Supervisor Beverly Juhl to appoint Dickinson County Supervisor William Leupold as Chairperson for the meeting. All voted aye. It was moved by Emmet County Supervisor Beverly Juhl, seconded by Dickinson County Supervisor Mardi Allen, to appoint Dickinson County Auditor Lori Pedersen as secretary for the meeting. All voted aye.

Rick Hopper from Jacobson-Westergard & Associates present. Hopper presented the joint boards with several diagrams regarding the possible annexation of additional lands into the district. He informed the boards that the Sovereign Lands Permit had been denied but that the board was still obligated to proceed with the petitioned cleanout. They have been working on the re-classification of the district, and is near completion, but would like the joint boards to consider the annexation of approximately 200 acres of land located in Palo Alto into the district watershed. Based on the average cost, this would save an estimated amount of $5000 to the district by annexing in the land. Once annexed in, they will become a part of the re-classification. It was moved by Emmet County Supervisor Jeff Quastad, and seconded by Dickinson County Supervisor Mardi Allen, to annex the Palo Alto land into the joint District. All voted aye.

It was moved by Clay County Supervisor Barry Anderson, seconded by Dickinson County Supervisor Pam Jordan, to set the time and date for the bid letting of Joint Drainage District #61 C, D, &E for Tuesday October 25, 2016 9:30 A.M. All voted aye.

As there was no further items presented to the joint boards, it was moved by Clay County Supervisor Burlin Matthews, seconded by Dickinson County Supervisor Mardi Allen, to adjourn. All voted aye.

Moved by Johnson, seconded by Allen, to approve the September 6, 2016 Board Meeting Minutes as presented to the board. Roll call vote: Johnson-aye, Allen-aye, Jordan-aye, Leupold-aye

Moved by Allen, seconded by Jordan, to approve the claims as listed on the August 23, 2016 Claims Register. Roll call vote: Allen-aye, Jordan-aye, Johnson-aye, Leupold-aye.

CLAIMS LISTING 9-13-16

911 INSTALLS LLC	EXPENSE	879.95
AHLERS & COONEY P.C.	SERVICE	1,000.00

ALLIANT ENERGY	UTILITIES	12,204.81
ALPHA WIRELESS COMM CO	EXPENSE	195.28
ARNOLD MOTOR SUPPLY	PARTS	1,235.26
ATLAS STAMPS-SIGNS-ENGRAVING	EXPENSE	12.60
B & W CONTRL SPECIALISTS	WEED/BRUSH SPRAY	21,731.00
BECK ENGINEERING INC.	EXPENSE	610.00
BECK EXCAVATING INC.	EXPENSE	31,427.31
BLACK HILLS ENERGY	EXPENSE	971.36
BOB'S REPAIR & TOW INC	EXPENSE	60.86
BOMGAARS SUPPLY INC.	PARTS	994.79
CALHOUN-BURNS & ASSC INC	BRIDGE INSPECTION	260.90
CARLSON, MARSHA	EXPENSE	45.00
CDW GOVERNMENT INC.	EXPENSE	874.49
CENTURYLINK	SERVICE	569.59
CENTURYLINK	UTILTIES	716.49
CERTIFIED TESTING SERV.INC.	MILFORD SHOP CERT TESTING	2,182.00
CINTAS CORPORATION	SAFETY	791.57
CONTECH ENGINEER SOLUTIONS INC	PIPE CULVERT	9,399.00
COOPERATIVE ELEVATOR ASSOC.	FUEL	566.04
COTTINGHAM & BUTLER	SERVICE	2,083.33
COYOTE MOTOR CO.LLC	SERVICE	92.25
D & K REPAIR	SERVICE	35.02
DCEMSA	EXPENSE	4,913.00
DELL MARKETING L.P.	EXPENSE	1,606.24
DICK.CO.SECONDARY ROAD DEPT.	EXPENSE	1,145.00
DICK.CO.WATER QUALITY DISTRICT	EXPENSE	84,600.00
DICKINSON CO SHERIFF	EXPENSE	170.58
DICKINSON CO TREASURER	EXPENSE	2,285.38
DICKINSON CO TREASURER	EXPENSE	361.00
DICKINSON CO TREASURER	INSURANCE	35,663.25
DICKINSON CO.PUBLIC HEALTH	EXPENSE	2,499.68
DICKINSON COUNTY NEWS	PUBLICATIONS	1,650.97
DICKINSON SWCD	CLEAN WATER ALLIANCE	14,767.00
DISCOVERY HOUSE INC.	EXPENSE	1,000.00
DYNO OIL CO.INC.	OIL	2,265.85
EILERS, ROBERT	EXPENSE	9.72
ELECTION SOURCE	EXPENSE	106.28
EMMET CO TREASURER	LAND	650.00
EVERTEK INC.	EXPENSE	49.99
FEH DESIGN	MILFORD SHOP	6,593.00
FICK'S ACE HARDWARE	EXPENSE	226.20
FISCHER, JARROD	EXPENSE	10.69
FLEET PRIDE	PARTS	2,166.47
FRANEK JR, FRANK	GROUNDS	360.00
FRANK DUNN CO.	HIGH PERF PATCH	789.00
GALEN'S PRO-MOW LLC	BRUSH CUTTING	21.90
GLOBAL VISION	SAFETY	122.17
GMS INDUSTRIAL SUPPLIES INC.	PARTS	17.73
HEWLETT-PACKARD COMPANY	EXPENSE	970.00
HILLYARD/SIOUX FALLS	EXPENSE	803.33

HOPE HAVEN INC	EXPENSE	456.40
IA EMERGENCY MGMT ASSN	EXPENSE	45.00
IA LAKES ELECTRIC COOP	EXPENSE	199.00
IA LAKES REGIONAL WATER	EXPENSE	134.11
IA PRISON INDUSTRIES	EXPENSE	110.00
IACCVSO	EXPENSE	240.00
ID ZONE	EXPENSE	195.00
IDPH	EXPENSE	220.00
IMWCA	EXPENSE	5,391.00
INTERSTATE ALL BATTERY CENTER	BATTERY	229.90
IOWA HSEMD	EXPENSE	145.00
ISAC	2016 FALL CONFERENCE	400.00
ISAC	EXPENSE	350.00
JACK'S UNIFORMS & EQUIPMENT	EXPENSE	455.00
JACOBSON WESTERGARD ASSC.INC.	EXPENSE	13,975.65
JAYCOX IMPLEMENT INC	PARTS	1,579.09
JENNINGS TOW & REPAIR LLC	EXPENSE	397.03
JOHNSTON AUTO & IND	PARTS	193.21
KEITH HAGEDORN CONSTRUCTION	MILFORD EAST PIT	254,462.56
KESSLER, JAMES	EXPENSE	97.74
KOHLHAASE, DAVID L	EXPENSE	385.02
KUOO RADIO	EXPENSE	48.00
L & C TIRE SERVICE INC.	TIRES	1,616.11
LAKE PARK AUTO PARTS	PARTS	370.67
LAKE PARK MUN UTILITIES	UTILITIES	221.71
LAKE PARK, CITY OF	EXPENSE	12,196.61
LAKES NEWS SHOPPER	PUBLICATIONS	463.55
LAKES PRINT	EXPENSE	2.25
LYCOX ENTERPRISES INC.	EQUIPMENET	17,200.00
M.J. DALSIN CO.	EXPENSE	4,824.93
MAIL SERVICES LLC	EXPENSE	9,564.51
MARCO	EXPENSE	1,209.15
MARTIN, JON	EXPENSE	216.44
MATHESON TRI-GAS INC.	PARTS	299.96
MAXYIELD	EXPENSE	2,568.48
MCKEEVER, DEBRA M	EXPENSE	139.50
MEDIACOM	EXPENSE	758.35
MELANDER'S	EXPENSE	1,880.00
MENARDS - SPENCER	SEC RD SUPPLIES	225.95
MID IOWA SALES CO	SEC RD SUPPLIES	278.65
MIDWEST LIGHTING INC.	EXPENSE	2,215.65
MILFORD MUN UTILITIES	UTILITIES	1,119.97
MILFORD, CITY OF	EXPENSE	2,304.00
MOTOROLA	EXPENSE	128.00
MUESKE ELECTRIC INC.	EXPENSE	1,537.65
NAPA AUTO PARTS	EXPENSE	33.18
NEWMAN TRAFFIC SIGNS	SIGNS	1,032.02
NORTH CENTRAL INT'L.INC.	PARTS	329.06
NOTEBOOM IMPLEMENT	PARTS	701.23
OFFICE SYSTEMS CO.	EXPENSE	140.00

OH SHUCK'S INC.	EXPENSE		95.03
OKOBOJI MOTOR CO.	REPAIR		1,257.40
OKOBOJI TOURISM COMMITTEE	EXPENSE		6,354.08
ONE OFFICE SOLUTION	EXPENSE		387.28
OVERHEAD DOOR SALES	EXPENSE		766.59
PAKOR INC.	EXPENSE		233.38
PETE HOWE INDUSTRIAL	EXPENSE		1,248.75
PHYSICIANS LAB. OF NW IA LTD.	EXPENSE		1,500.00
POWERPLAN	PARTS		598.69
RADCLIFFE, BENJAMIN	LAND		1,969.50
REEKERS CLEANING SERVICE LLC	EXPENSE		15,139.01
RETRIEVER LLC	NEW EQUIPMENT		800.00
SANDY LAW FIRM	EXPENSE		80.26
SCHNEIDER CORPORATION, THE	EXPENSE		1,020.00
SHAMROCK RECYCLING INC	EXPENSE		2,926.32
SHAW 'S OF OKOBOJI	EXPENSE		5.00
SILL, DENNIS	EXPENSE		175.43
SNYDER & ASSOCIATES	EXPENSE		11,726.76
SPENCER AUTO PARTS	PARTS		54.28
SPENCER OFFICE SUPPLIES	EXPENSE		68.95
SPIRIT LAKE MED. CENTER	EXPENSE		580.00
SPIRIT LAKE PARTS CITY	PARTS		66.62
SPIRIT LAKE, CITY OF	EXPENSE		3,385.77
STOREY KENWORTHY|MATT PARROTT	EXPENSE		227.85
SUPERIOR, CITY OF	EXPENSE		1,922.00
TD TOOLS	TOOLS		27.29
TERRIL TELEPHONE COOPERATIVE	UTILITIES		280.01
TERRIL, CITY OF	UTILITIES		1,242.00
TREAT AMERICA FOOD SERVICES	EXPENSE		56.98
TRUE VALUE-MILFORD	SEC RD		204.44
TURNER JENNESS FUNERAL HOME	SERVICE		200.00
US BANK	EXPENSE		1,312.50
US CELLULAR	EXPENSE		692.49
US POSTMASTER	EXPENSE		885.00
VERIZON WIRELESS	EXPENSE		639.54
VIGDAL, ROGER	EXPENSE		600.00
VOS, ED	EXPENSE		95.58
WALMART COMMUNITY	EXPENSE		137.02
WEB GRAPHICS INC	EXPENSE		711.94
WEX BANK	EXPENSE		3,048.81
WILL, BETH	EXPENSE		24.98
ZIEGLER INC.	PARTS		398.33
		GRAND TOTAL	661,195.48

FUND TOTALS RECAP	
0001 GENERAL BASIC FUND	120,504.47
0010 MH-DD SERVICES FUND	482.25
0011 RURAL BASIC FUND	95,662.48
0020 SECONDARY ROAD FUND	349,585.21
0021 DICKINSON COUNTY TRAILS DEV	44,508.61
0025 TRAILS MAINT.	4,846.85

0032	EAST OKOBOJI BEACH FUND	70.63
0037	WEST BAY ESTATES UR	10,996.61
0160	DD17	3,243.80
0275	DD19-MAIN TILE	1,740.00
0412	DD6	1,145.00
0509	DD JT.61CD&E	4,228.70
1500	BUILDING & GROUNDS	4,824.93
3600	COUNTY FARM	1,402.12
4000	EMERGENCY MANAGEMENT	1,556.66
4010	E-911 SURCHARGES	1,606.02
4020	WATER QUALITY COMMISSION TRUST	14,791.14
GRAND TOTAL		661,195.48

County Treasurer Rowley met with Financial Advisor Tim Oswald at 10:00 as it being the time and place for the opening of bids for sale of the $1,960,000 General Obligation Refunding Bonds, Series 2016 A, and for the sale of $5,125,000 General Obligation Refunding Capital Loan Notes, Series 2016B (both subject to adjustment per Terms of Offering). Treasurer Rowley then declared the time for filing of sealed bids to be closed and that the sealed bids to be opened. The bids will be referred to the board for action.

County Engineer present. A drainage petition and Surety Bond payment of $5500.00 has been received by Tom Kaiser, for a preliminary field survey report regarding the establishment of a new drainage district within the county. The Surety Bond will be kept by the county auditor until said report is completed. If said drainage district is found not to be established, the bond will pay for the engineering fees. Moved by Allen, seconded by Johnson, to accept a drainage petition and Surety Bond from Tom Kaiser in the amount of $5500. Roll call vote: Allen-aye, Johnson-aye, Jordan-aye, Leupold-aye.

Moved by Johnson, seconded by Jordan, to approve Jacobson-Westergard and Associates as the engineering firm to give a preliminary engineering report for the new drainage district in Okoboji Township. Roll call vote: Johnson-aye, Jordan-aye, Allen-aye, Leupold-aye.

Brad Beck present with approval of low bid and contract award for the 2016 Rock Intake Project in Drainage District #35, in Spirit Lake Township. Bids were received by:

ABC Services, Estherville, IA-$49,335.35
Cohrs Construction, Spirit Lake, IA-$50,963.60
Beck Excavating, Spirit Lake, IA-$59,685.70

The low bid from ABS Services came in within 1% of the engineer's estimate. This will be for 6 intakes all with in the R-O-W. There will be partial reimbursement from the NCRS. Moved by Allen, seconded by Jordan, to approve the engineer's recommendation to approve low bid and contract to ABC Services of Estherville, Iowa, in the amount of $49,335.35 to perform the underground intake project in various county road ditches throughout Drainage District #35, Spirit Lake Township. Roll call vote: Allen-aye, Jordan-aye, Johnson-aye, Leupold-aye.

10:30 A.M. Time for the Public Hearing regarding the vacating of 180th Avenue Road. Chairperson Leupold called the Public Hearing open. Owner Jack Welle was present. Eckert gave an overview regarding the request. Landowners Robert and Jack Welle, who own land in sections 22 and 23, Okoboji Township are requesting that the county vacate the remaining portion of 180th Avenue. In November of 1986, 2100 feet of the road was closed and vacated. If the vacation is approved, the R-O-W will go to the landowners and be put on the tax rolls. Leupold asked if there were any public comments, there being none, he closed the public hearing. Moved by Johnson, seconded by Allen to vacate and abandon a section of road right of way on 180th Avenue between Sections 32 and 33 of Okoboji Township, and as described as follows: "beginning at a point which lies 2100 feet north of the intersection of 180th Avenue and the Clay-Dickinson County Line. Said point previously described in Supervisor's Minute Book "R", page 418, dated November 18, 1986 as being the northerly limits of a passed proposal to close, vacate and abandon said road. Thence north approximately 1185 feet to a point which lies

100 feet south of a west bound driveway used for the residence of Jack and Rebecca Welle." Roll call vote: Johnson-aye, Allen-aye, Jordan-aye, Leupold-aye.

Kris Rowley present to update the board regarding the committee to appointment an interim District #3 Supervisor progress and timeline. The board has been meeting regularly. Applications were received by 4 individuals, and 2 have since withdrawn their applications. . Interviews will be held in public forum on Thursday September 15, 2016, beginning at 1:30 p.m. After deliberation, it is the committee's intent to make its selection that day, with Oath of Office administered on Tuesday September 20, 2016.

Chairperson Leupold announced it was the time and date for a Public Hearing on a new Manure Management Plan/ new (swine) confinement feeding operation. Sanitarian Administrator David Kohlhaase present with the facility overview. The operation is located in the NW ¼ of the NE ¼, Section 7 of Denmark Township, located in Emmet County. The facility name is K&T Olson Swine, LLC. The Manure Management Plan also includes land in Dickinson County in the SW ¼ of Section 13, Richland Township and in the N ½ NE ¼ of Section 36 in Richland Township. Chairperson Leupold has chosen to continue the Public Hearing until next week.

The board gave their weekly board and committee reports

Tim Oswald, Financial Advisor from Piper Jaffray present with Treasurer Rowley to present the board with the bids received and recommendation of most favorable bidder and board to commence action on such recommendation for General Obligation Refunding Bonds, Series 2016A. Bids were received from:

UMB Bank, N.A., Kansas City, MO
Country Club Bank N.A., Prairie Village, KS
D.A. Davidson & Co., Denver, CO
Robert W. Baird & Co., Inc., Milwaukee, WI
Raymond James & Associates Inc., Memphis, TN
Hutchinson, Shockley, Erley & Co., Chicago, IL
Northland Securities Inc., Minneapolis, MN
Stifel, Nicolaus & Co., Inc., Birmingham, AL

Board Member Allen introduced the following Resolution entitled "RESOLUTION 2016-15 DIRECTING SALE OF $2,405,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A," and moved its adoption. Board Member Johnson seconded the motion to adopt. The roll was called and the vote was,

Ayes: Jordan, Johnson, Allen, Leupold
Nays: None

Whereupon, the Chairperson declared the following Resolution duly adopted:

RESOLUTION 2016-15 DIRECTING SALE OF $2,405,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A

WHEREAS, bids have been received for the Bonds described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

$2,405,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A

Bidder: UMB Bank N.A., of Kansas City, MO

The terms of award:

Final Par Amount as adjusted: $2,405,000
Purchase Price as adjusted: $ 2,414,141.85

True Interest Rate: 1.7051 %
Net Interest Cost: $270,380.37

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DICKINSON COUNTY, STATE OF IOWA:

Section 1. That the bid for the Bonds as above set out is hereby determined to be the best and most favorable bid received and, the Bonds are hereby awarded as described above.

Section 2. That the statement of information for Bond bidders and the form of contract for the sale of the Bonds are hereby approved and the Chairperson and Auditor are authorized to execute the same on behalf of the County.

Section 3. That the notice of the sale of the Bonds heretofore given and all acts of the County Treasurer and other officials done in furtherance of the sale of the Bonds are hereby ratified and approved. The Trustee is authorized and directed to secure appropriate investments/SLGS on behalf of the County sufficient to fund the Refunding Trust.

Section 4. That the action of Piper Jaffray & Co to subscribe for the U.S. Treasuries-State & Local Government Series, on behalf of the County, to complete and fund the escrow, is hereby authorized.

PASSED AND APPROVED this 13th day of September, 2016. William Leupold, Chairperson, Lori Pedersen, Auditor.

Tim Oswald, Financial Advisor from Piper Jaffray present with Treasurer Rowley to present the board with the bids received and recommendation of most favorable bidder and board to commence action on such recommendation for General Obligation Refunding Capital Loan Notes Bonds, Series 2016B. Bids were received from:

D.A. Davidson & Co., Denver, CO
Country Club Bank N.A., Prairie Village, KS
Hutchinson, Shockley, Erley & Co., Chicago, IL
Raymond James & Associates Inc., Memphis, TN
Northland Securities Inc., Minneapolis, MN
Robert W. Baird & Co., Inc., Milwaukee, WI
Stifel, Nicolaus & Co., Inc., Birmingham, AL
Citigroup Global Markets, Inc., Denver, CO

Board Member Johnson introduced the following Resolution 2016-16 entitled "RESOLUTION DIRECTING SALE OF $5,170,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2016B," and moved its adoption. Board Member Allen seconded the motion to adopt. The roll was called and the vote was,

Ayes: Jordan, Johnson, Allen, Leupold
Nays: None

Whereupon, the Chairperson declared the following Resolution duly adopted:

$5,170,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES,
SERIES 2016B

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

$5,170,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES,
SERIES 2016B

Bidder: D.A. Davidson & Co., Inc., of Denver, CO

The terms of award:

Final Par Amount as adjusted: $5,170,000
Purchase Price as adjusted: $ 5,166,104.19
True Interest Rate: 1.1354%
Net Interest Cost: $268,019.98

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DICKINSON COUNTY, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Chairperson and Auditor are authorized to execute the same on behalf of the County.

Section 3. That all acts of the County Treasurer and other officials done in furtherance of the sale of the. Notes are hereby ratified and approved. The Trustee is authorized and directed to secure appropriate investments/SLGS on behalf of the County sufficient to fund the Refunding Trust

Section 4. That the action of Piper Jaffray & Co to subscribe for the U.S. Treasuries-State & Local Government Series, on behalf of the County, to complete and fund the escrow, is hereby authorized.

PASSED AND APPROVED this 13th day of September, 2016. William Leupold, Chairperson, Lori Pedersen, Auditor.

There being no further business presented to the board, it was moved by Allen, seconded by Johnson, to adjourn. Roll call vote:Allen-aye, Johnson-aye, Jordan-aye, Leupold-aye. Meeting adjourned at 12:05 p.m.

Meeting adjourned to the call of the Chairperson.

_____William Leupold, Chairperson

_____Lori Pedersen, Auditor